



February 5, 2020

Subject: Contract for Engineering Services for Hunnell Rd: Loco Rd to Tumalo Rd Project

**NOTICE OF INTENT TO AWARD CONTRACT**

On February 5, 2020, the Board of County Commissioners of Deschutes County, Oregon, considered proposals for the above-referenced project. The Board of County Commissioners determined that the contract for the above-referenced project shall be awarded to Harper Houf Peterson Righellis, Inc. and that the maximum compensation under the contract shall be Six Hundred Eighty Six Thousand Four Hundred Forty Seven dollars (\$686,447.00).

Any entity which believes that they are adversely affected or aggrieved by the intended award of contract set forth in this Notice of Intent to Award Contract may submit a written protest within seven (7) calendar days after the issuance of this Notice to the Board of County Commissioners of Deschutes County, Oregon, at Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97703. **The seven (7) calendar day protest period will end at 5:00 PM on Wednesday, February 12, 2020.**

Any protest must be in writing and specify any grounds upon which the protest is based. Please refer to Oregon Administrative Rules (OAR) 137-047-0740. If a protest is filed within the protest period, a hearing will be held at a regularly-scheduled business meeting of the Board of County Commissioners of Deschutes County Oregon, acting as the Contract Review Board, in the Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97703 within two (2) weeks of the end of the protest period.


If no protest is filed within the protest period, this Notice of Intent to Award Contract becomes an Award of Contract without further action by the County unless the Board of County Commissioners, for good cause, rescinds this Notice before the expiration of the protest period.

If you have any questions regarding this Notice of Intent to Award Contract or the procedures under which the County is proceeding, please contact Deschutes County Legal Counsel: telephone (541) 388-6625; FAX (541) 383-0496; or e-mail to [david.doyle@deschutes.org](mailto:david.doyle@deschutes.org).

Be advised that if no protest is received within the stated time period, the County is authorized to process the contract administratively.

Sincerely,

DESCHUTES COUNTY, OREGON



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Patti Adair, Chair

cc: Posted on the Deschutes County, Oregon Bids and RFPs website at  
<http://www.deschutes.org/rfps> prior to 5:00 PM on the date of this Notice.



October 4, 2019

**Subject:** Request for Proposals  
Engineering Consultant Services – Hunnell Rd: Loco Rd to Tumalo Rd Improvement  
Proposal Scoring Results

To Whom It May Concern:

The proposal evaluation committee has completed evaluation and scoring of the proposals received for the above-referenced project. The scoring results are as follows:

<u>Proposer</u>	<u>Total Score</u>	<u>Rank</u>
Harper Houf Peterson Righellis Inc.	264	1
Century West Engineering	259	2
David Evans and Associates, Inc.	248	3
Hickman Williams and Associates, Inc.	231	4
H.A. McCoy Engineering and Surveying, LLC.	179	5

The County will immediately begin contract negotiation with the top-ranked proposer, Harper Houf Peterson Righellis Inc. If the County and the top-ranked proposer are not able to negotiate a contract, the County will initiate negotiation with the second-ranked proposer. Upon executing a professional services contract for the Project, the Department will make the proposals and evaluation comments available for public inspection.

Please contact me at [cody.smith@deschutes.org](mailto:cody.smith@deschutes.org) or (541)-322-7113 with any questions or concerns.

Sincerely,

Cody Smith, PE  
County Engineer



Deschutes County Board of Commissioners  
1300 NW Wall St, Bend, OR 97703  
(541) 388-6570 – Fax (541) 385-3202 – <https://www.deschutes.org/>

## **AGENDA REQUEST & STAFF REPORT**

### **For Board of Commissioners BOCC Wednesday Meeting of February 5, 2020**

**DATE:** January 29, 2020

**FROM:** Cody Smith, Road Department,

**TITLE OF AGENDA ITEM:**

Consideration of Chair Signature of Document No. 2020-130, a Notice of Intent to Award Contract for Engineering Services for the Hunnell Rd: Loco Rd to Tumalo Rd Project to Harper Houf Peterson Righellis, Inc.

**RECOMMENDATION & ACTION REQUESTED:**

Motion for approval of Board Chair signature of Document No. 2020-130.

**BACKGROUND AND POLICY IMPLICATIONS:**

Hunnell Road between Loco Rd at the northerly Bend city limit and Tumalo Rd is a north-south rural collector road as identified in the Deschutes County Transportation System Plan (TSP). The road currently has the following deficiencies:

- Between Loco Rd and Rogers Rd, Hunnell Road is an unimproved dirt road that is only passable by high-clearance vehicles.
- North of Rogers Rd, Hunnell Rd is a combination of gravel and paved road of variable width.
- A few short segments of the road are located outside of the established public right of way.
- The intersection with Pohaku Rd is poorly aligned. From this intersection, Hunnell Road is aligned east-west for a short segment, then makes a sharp 90 degree curve proceeding north.

In partnership with ODOT and the City of Bend, Deschutes County committed to improving Hunnell Road between Loco Rd and Tumalo Rd as part of the local match for ODOT's INFRA grant proposal for the US 97: Bend North Corridor project. FHWA has recently announced that the US 97: Bend North Corridor project will receive \$60.4 million in INFRA funding. While the Hunnell Rd project is not being counted towards the local match for the INFRA grant, the project is still integral to the US 97: Bend North Corridor project.

Improvement of Hunnell Rd is identified as a high-priority project in the County's Transportation System Plan, and the project has be obligated in the Road Department's 2020-2024 Capital Improvement Plan. The scope of the project will include:

- Constructing/widening the roadway (~3.4 miles total length) to 34 ft.-wide pavement with 2 ft-wide aggregate shoulders.
- Realigning Hunnell Rd at the intersection with Pohaku Rd.
- Legalizing the right of way where necessary.
- Removal of roadside hazards.
- Improving the approach to Tumalo Rd.
- Constructing a left turn lane for westbound Tumalo Rd at Hunnell Rd.

The Department issued a request for proposals (RFP) for engineering and related services for the project on August 28, 2019. Five (5) proposals were received in response to the RFP from the following firms:

- Harper Houf Peterson Righellis, Inc.
- Century West Engineering
- David Evans and Associates, Inc.
- Hickman Williams and Associates, Inc.
- H.A. McCoy Engineering and Surveying, LLC.

The Department scored the proposals using a qualifications-based selection process pursuant to ORS 279C.110. Based on this process, Harper Houf Peterson Righellis, Inc. ("Consultant") was selected as the top-ranking proposer on October 4, 2019. A summary of the proposal scoring is attached. Department staff conducted negotiations with the Consultant between October 4, 2019 and January 2, 2020.

This action issues a Notice of Intent to Award the contract to the Consultant and allows seven days for concerned parties to protest the award. If there is no protest within the seven-day period, the contract will be awarded to the Consultant.

Design of the project is anticipated to begin upon contract execution. Construction is anticipated to begin in the fall of 2021 and to be completed in the fall of 2022.

**FISCAL IMPLICATIONS:** The engineering services contract has a not-to-exceed amount of \$686,447. The total project cost, including engineering, right of way, and construction, is currently estimated to be \$4,383,832.

\$275,000 of the total project cost is included within Department's Road CIP budget for Fiscal Year 2020; the remainder of the total project cost will be included in the Department's proposed Road CIP budgets for Fiscal Years 2021, 2022, and 2023.

**ATTENDANCE:** Cody Smith, County Engineer