



FINAL PLAT REVIEW CHECKLIST:

SURVEY TRACKING #: _____

- _____ Plotted on acceptable media
- _____ Owner signed
- _____ Owner's signature acknowledged by notary [notary stamp not required on mylar per ORS 194.280(8)]
- _____ Title report dated within 30 days of our receipt of mylar
- _____ Surveyor sealed/signed all mylar sheets
- _____ If City of Bend Plat, City officials (engineer & CDD) must sign/approve before DCSO will sign mylar
- _____ Plat Boundary field check is complete
- _____ Review comments addressed
- _____ Check ownership per plat, vs title report, vs dial, vs clerk's records
- _____ Trust deed beneficiary must sign mylar or file aff. of consent on any plat offering public dedication
- _____ Trust deed beneficiary on all county plats (must sign mylar or file aff. of consent)
- _____ If new easements have been added to map ensure they are adequately labeled and referenced in the declaration in some manner
- _____ If post mon, post mon deposit must be received before approval of final map
- _____ If post mon, surveyor has signed Post-Monument Note
- _____ Condo plat – Plat Declaration signed by owner (& notarized) & approved by Real Estate Commissioner
- _____ Received Partition Plat Monumentation Certificate